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DRAFT

FINAL ACTION AGENDA/MINUTES

**Village of Estero
21500 Three Oaks Parkway
Estero, FL 33928
Design Review Board
January 27, 2016 5:30 p.m.**

1. CALL TO ORDER: 5:33 p.m.

2. PLEDGE OF ALLEGIANCE: Led by Chairman O'Donnell.

3. ROLL CALL:

Present: Chairman Albert O'Donnell and Board Members W. Scott Anderson, Barry Jones, Joe McHarris, William Prysi, Gerald Simons, James Tatooles, and Patty Whitehead.

Also present: Nancy Stroud, Esq., Community Development Director Mary Gibbs, and Village Clerk Kathy Hall.

4. APPROVAL OF AGENDA:

Community Development Director Gibbs noted that agenda item 5 (d)(2) was postponed until February.

Motion: Move to approve the agenda.

Motion by: Board Member Anderson

Seconded by: Board Member Tatooles

Action: Approved the agenda.

Vote:

Aye: Unanimous

Nay:

Abstentions:

5. BUSINESS:

(a) Approval of Minutes:

(1) December 9, 2015

Motion: Move to approve the December 9, 2015 minutes.

Motion by: Board Member Simons

Seconded by: Board Member Prys

Action: Approved the December 9, 2015 minutes.

Vote:

Aye: Unanimous

Nay:

Abstentions:

(b) Consent Agenda: None.

(c) Unfinished Business: None.

(d) Public Information Meetings:

(1) Estero Town Center - Southeast corner of Three Oaks parkway and Corkscrew Road (District 5)

Revision to portion of existing vacant retail building on west side of property, expand parking to the north, construct access drive and relocate trees adjacent to allow for greater visibility of wall sign. Workshop held December 9, 2015.

Presentations by:

Doug Kirby, Kite Realty Group
Brent Addison, Civil Engineer, Grady Minor
Kent Carlyle, Landscape Architect, Grady Minor

PowerPoint presentation included: existing conditions; proposed parking expansion; building and buffer planting, including existing and proposed landscape conditions, and remove and reinstall new trash enclosure. Discussion ensued regarding removal of 34 existing Sabal Palms and replacing with 22, 25 ft. minimum clear trunk Sabal Palms to count for 9 buffer trees @ 2:1, as well as planting 4 Slash Pines, exceeding a Type D buffer. Concern was raised regarding an existing large tree near the proposed parking expansion, and the current condition of the tree. It was noted that the Village had an arborist available to make a determination regarding the health of the tree.

Questions or Comments by: Chairman O'Donnell, Board Members Prys, Whitehead, and McHarris.

Public Comment:

Howard Levitan, Pelican Sound resident, inquired regarding the Master Concept Plan. Mr. Kirby responded that the reverse frontage road and the driveway were indicated on the Master Concept Plan. Community Development Department staff concurred.

- (2) Coastal Village - North of Estero Parkway and east of Three Oaks Parkway (District 3)

Plans to construct an 800 square foot metal storage building on the southeast corner of Coastal Village, adjacent to the internal roadway and dumpster.

Note: This agenda item was postponed until February.

- (e) **Public Hearings:** None.

- (f) **Workshops:** None.

6. PUBLIC INPUT:

None.

7. BOARD COMMUNICATIONS:

- (a) **Committee Reports:** None.

- (b) **Chairman's Reports:** None.

- (c) **Member Reports and Comments:**

Board Member McHarris reported that the new Village Hall was moving along quickly.

Board Member Whitehead inquired whether the DRB would be doing any preliminary work regarding the Village Center. Community Development Director Gibbs responded that at some point in the future there may be a joint meeting between the Planning and Zoning Board and the Design Review Board.

A motion to adjourn was made and duly passed.

8. ADJOURN: 6:05 p.m.

Respectfully submitted,

Kathy Hall, MMC
Village Clerk